

NAME _____

PODCAST PLANNING WORKSHEET

PODCAST NAME	
EPISODE NAME	
NO. OF CONTENT SECTIONS	
DUE DATE	

INTRODUCTION

NAME _____

TEASER

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

Blank space for writing the Teaser.

OUTRO

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

Blank space for writing the Outro.

NAME _____

SEGMENT TITLE	
----------------------	--

SHORT SUMMARY USED IN TEASER

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

--

SEGMENT SCRIPT

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

--

NAME _____

SEGMENT TITLE	
----------------------	--

SHORT SUMMARY USED IN TEASER

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

--

SEGMENT SCRIPT

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

--

NAME _____

SEGMENT TITLE	
----------------------	--

SHORT SUMMARY USED IN TEASER

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

--

SEGMENT SCRIPT

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

--

NAME _____

SEGMENT TITLE	
----------------------	--

SHORT SUMMARY USED IN TEASER

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

--

SEGMENT SCRIPT

(USE THE BACK OF THE SHEET IF YOU NEED MORE SPACE)

--